Port St Mary Golf Club Limited

(By Guarantee)

Draft Company Rules 2025/26

(together with amended clause 12. as per the AGM held on 23rd March 2018)

The following rules and objectives of the company are to be adopted at the Annual General Meeting, which will be held every 12 months from the date of commencement, of the company. these rules are governed by the Articles of Association and Memorandum of Association under the Isle of Man Companies Act 1931 to 2004.

1. The Company is responsible for the leasehold of the land and property in the lease document from the Commissioners.

2. The Company will be governed by a Committee as specified in the Memorandum of Articles upon formation of the Company.

3. Any changes to these rules must be submitted in writing to the Committee and proposed and seconded at the Company AGM.

4. The Company will ensure that the Port St Mary Golf Club will remain a member of the Isle of Man Golf Union and in turn affiliated to the England Golf .

5. The Executive Committee should look to comprise a gender balance of at least 1/3 women, and 1/3 men where number of members of each gender makes this possible. The Executive Committee appointed to administrate the Company shall consist of the following officers:

Section Captains	Captain(s) from each Section will be invited to join the Executive Committee
President/Chairperson	(to be proposed and seconded at the AGM)
Director	(to be proposed and seconded at the AGM)
Director & Honorary Treasurer	(to be proposed and seconded at the AGM)
Men's Section Representative	(to be nominated by the Men's Section)
Ladies Section Representative	(to be nominated by the Ladies Section)
Seniors Section Representative	(to be nominated by the Seniors Section)
Handicap/Competition Secretary	(to be proposed and seconded at the AGM)
Greens Committee Representative	(to be nominated by Greens Committee)

6. In keeping with company law, the company is required to have a Company Secretary. The Company Secretary shall be appointed by the Executive Committee.

7. The Chairperson (or in his/her absence the Chairperson Elect) of the Company shall preside as Chairperson of the committee meeting, but If no such person present within fifteen minutes after the time appointed for holding the meeting and willing to act, the directors present shall

elect one of their number to be Chairperson, and if there is only one director present and willing to act he/she shall be Chairperson.

8. The Committee when formed will meet no less than once a month in order to effectively manage the affairs of the Company.

9. A quorum of 5 members will be required at Executive Committee meetings.

10. Any officer who shall have a conflict of interest in decisions being undertaken by the Committee must declare such interest and abstain from any vote on the relevant issue.

11. The Company's financial year will fun from 1st April until 31st March. An independent examiner (a suitably qualified/able person or persons) will be engaged to examine the Company accounts and these results will be presented to the members at the AGM.

12. Members over the age of 18 years who pay their annual subscriptions and have signed an agreement to clause 12 will automatically become members of the Company and as such possess voting rights at the Company AGM.

13. Membership fees will be made payable to the Company from the beginning of each financial year and each member undertakes to contribute such amount as may be required (not exceeding £1.00) to the assets of the Company in the event of it being wound up while he/she is a member.

14. The Committee will appoint third party suppliers and contractors to maintain the course and its facilities in accordance with the guidelines of the appointed Agronomy Consultant on behalf of the Lessor.

15. Annual membership fees and casual green fees will be decided by the Committee and advised in writing to members, no later than six weeks prior to the start of the Company's new financial year.

16. The Committee is responsible for the insurance cover for all members while on the course and for the provision of public liability cover.

17. The Committee in consultation with the members committees may in the interest of the club reserve the right to block tee times for visiting golfers or societies.

18. An Annual General Meeting and an Extraordinary General Meeting called for the passing of a special resolution or a resolution appointing a person as a director shall be called by at least twenty-one clear days' notice. All other Extraordinary General Meetings shall be called by at least seven clear days' notice, but a General Meeting maybe called at shorter notice if agreed.

19. The Committee will be the arbiter when a dispute arises between a club member and his/her respective committee. Notice of any such complaint must be notified in writing fourteen days prior to a committee meeting.

20. Purchasing of equipment in excess of £200 must be sanctioned by the Committee at their monthly meeting. The Committee may also ask for any requests for consideration from the sub-

committees, for either funding of expenditure, to be in writing.

21. The Honorary Treasurer will be responsible for all club funds. The finances of the various sections of the golf club will be managed as a single entity with a single set of bank accounts and a set of examined financial accounts produced annually for review All sections can obtain details of funds held on their behalf, such as sponsorship monies, by contacting the Honorary Treasurer.